

Terms of Reference and Membership of Academic Council (amended 28/6/18)

Academic Council (reports to Chief Executive)

Terms of Reference

The Academic Council is responsible for:

- general issues relating to the research, scholarship, teaching and courses in the GSE, including criteria for the admission of students;
- advising the University of East London and / or Liverpool John Moores University on the appointment and removal of external examiners;
- policies and procedures for assessment and examination of the academic performance of students;
- the content of the curriculum;
- academic standards and the validation and review of courses;
- systematic review of academic procedures and policies;
- the progression of students;
- the awards of qualifications of the GSE (insofar as the responsibility lies with the Centre);
- receipt of an annual report on each programme, including external examiners' reports and Programme Leaders' responses;
- receiving minutes of Programme Committee meetings and taking action where appropriate;
- the learning and teaching strategy, and the enhancement of student learning opportunities;
- the dissemination of good practice in learning and teaching across the GSE; and
- the expulsion of students for academic reasons.

The Academic Council also considers the development of all the academic activities of the GSE and the resources needed to support them, and advises the Chief Executive on these matters.

Membership

Chief Executive (Chair)

Head of School

Programme Leaders

Student representatives (UEL and LJMU validated courses)

External members (UEL and LJMU representatives)

In attendance

Finance and Operations Director

Number of meetings

Four per year (starting January 2016)

Date Document Approved: 11 January 2016

By Academic Council

Version 1.3 approved 28 June 2018

By: Academic Council